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**HOWE TOWNSHIP**

**Forest County**  
Regular Meeting  
May 13, 2015  
4:00 PM

**ADMINISTRATION PRESENT.**

Supervisors: Robert A. Summers, Chairman/Roadmaster  
Robert E. Shaffer

Secretary/Treasurer/Code Enforcement:  
Marjorie E. Villarreal

The meeting was called to order and the Pledge of Allegiance recited. Frank Polovich, Vice Chairman, was not present and no guests were present.

**APRIL 8, 2015 REGULAR MEETING.**

A motion made by Summers and seconded by Shaffer was passed unanimously to approve the April 8, 2015 Regular Meeting minutes.

**APRIL TREASURER'S REPORT.**

A motion made by Summers and seconded by Shaffer was passed unanimously to approve the April Treasurer's Report.

**ROADMASTER REPORT.**

Bob Summers, Roadmaster, said they have spent most of their time working on repairing T327, Duhring Road. He said with the help of the Jenks Township roadcrew they are replacing under drains on the road past the beginning houses. He said they are using 6 inch corrugated perforated pipes. He said the other busy road, T371, Job Corps Road is in good shape but is developing pot holes. Summers said in exchange for the Jenks Township roadcrews help on Duhring Road Howe Township will grade T333, Lamonaville and Greeley Farm Roads. He said they have removed the stumps out of the right of way on T370, Byromtown Road, but have not hauled them away yet..

**TOWNSHIP SALE OF BACKHOE.**

A motion made by Shaffer and seconded by Summers was passed unanimously to approve the sale of the 1983 Case 580D Backhoe for \$6580.00 to Kingsley Township. There were two other bids for the backhoe for \$2801.00 and \$2550.00.

**CODE ENFORCEMENT REPORT.**

Marjorie Villarreal, Code Enforcement Officer, said she permitted over weight vehicles for North East Hardwoods for three month permits to use their vehicles on T370, Byromtown Road. She said she received a municipal building permit application from Ricky Weyant in Mayburg to remove a camp that had a collapsed roof from the snow and they will also be removing the shed off of the property on Mayburg Road.

**CODE ENFORCEMENT REPORT CONTINUED.**

Villarreal said she received a building permit application from Edrye Boraten to replace her camps roof and windows at 313 Blum Road in Brookston and also on Fork Run Road number 163 in Brookston William McClain applied to build 26'x38' garage. She said Ernest Holben applied for a permit to build at 16'x10' shed at his camp at 8257 Route 666. She said Joseph Bowers applied to tear down and rebuild half his camp at 43743 Route 66. A motion made by Shaffer and seconded by Summers was passed unanimously to approve all building permits.

**BOARD OF SUPERVISORS MEETINGS.**

A motion made by Summers and seconded by Shaffer was passed unanimously to advertise the rest of the 2015 year Board of Supervisors meetings to be held on the second Wednesday of the month at 1:00 PM.

**ADVERTISE TOWNSHIP CLEAN UP AND ELECTRONIC REMOVAL.**

A motion made by Shaffer and seconded by Summers was passed unanimously to advertise the Township Clean Up in the Forest Press.

A motion made by Summers and seconded by Shaffer was passed unanimously to take the electronics from the Clean Up to ECS&R.

**PENSION ORDINANCE 15-2.**

A motion made by Shaffer and seconded by Summers was passed unanimously to adopt Pension Ordinance 15-2.

**EXCAVATOR LOAN AGREEMENT.**

A motion by Summers and seconded by Shaffer was passed unanimously to approve and sign the Pennsylvania DCED Loan Agreement for Local Government Capital Projects for the Bobcat Excavator for \$32,300.00.

**PERSONNEL FIRE PROOF FILING CABINET.**

A motion made by Summers and seconded by Shaffer was passed unanimously to approve to repair the office personnel fire proof filing cabinet lock for approximately \$125.00.

**HIGHWAY SUPPLIES.**

A motion made by Shaffer and seconded by Summers was passed unanimously to advertise to purchase at the June meeting highway supplies of 500 ton of limestone DSA, 400 ton #8 anti-skid and 100 ton of 2B limestone all delivered to the garage by June 30, 2015 and 10,000 square yards for T327 of Triple Bituminous Seal Coat applied by June 30, 2015.

**FIRE AGREEMENTS.**

A motion made by Summers and seconded by Shaffer was passed unanimously approve, pay and sign the Fire Agreements for the Sheffield Township Volunteer Fire Company and the Marienville Volunteer Fire Department.

**COUNTY SPRING CONVENTION.**

A motion made by Shaffer and seconded by Summers was passed unanimously to pay the Supervisors, Auditors, Tax Collector and Secretary going to the Forest County Association of Township Officials convention on May 27, 2015 for their dinners, mileage and attendance.

**DEPUTY TAX COLLECTOR.**

A motion made by Summers and seconded by Shaffer was passed unanimously to sign and approve for Howe Township the 2014 Act 164 Appointment of Deputy Tax Collector, Cynthia Cryster, Hickory Township Tax Collector.

**SECRETARY PURCHASE.**

A motion made by Summers and seconded by Shaffer was passed unanimously for the office to purchase a Cannon scanner for approximately \$70.00.

**ROAD SIGN PURCHASE.**

A motion made by Shaffer and seconded by Summers was passed unanimously to purchase four "Fresh Oil and Chips" signs for approximately \$331.00.

**BILLS TO PAY.**

A motion made by Shaffer and seconded by Summers was passed unanimously to pay the bills.

**ADJOURNMENT.**

A motion made by Shaffer and seconded by Summers was passed unanimously to adjourn the meeting at 4:55 PM.

Respectfully submitted,

Marjorie E. Villarreal  
Secretary/Treasurer/Code Enforcement Officer