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**HOWE TOWNSHIP**  
**Forest County**  
Regular Meeting  
September 12, 2012  
5:00 PM

**ADMINISTRATION PRESENT.**

Supervisors: Robert A. Summer, Chairman/Roadmaster  
Frank W. Polovich

Secretary/Treasurer/Code Enforcement:  
Marjorie E. Villarreal

The meeting was called to order and the Pledge of Allegiance recited. Vice Chairman Larry Loxley was not present. Richard Shick was the only guest.

**GUEST RICHARD SHICK, BROOKSTON.**

Richard Shick said that he thought the Roadcrew plowed the snow in Brookston too late in the day for his neighbors that went to work in the morning. He talked to the Supervisors about no work being done on the road in front of his house. Mr. Shick left the meeting after Summers thanked him for coming to express his concerns and told him the board will take his comments into consideration.

**AUGUST 8, 2012 REGULAR MEETING.**

A motion made by Summers and seconded by Polovich was passed unanimously to approve the August 8, 2012 Regular Meeting minutes.

**AUGUST TREASURER'S REPORT.**

A motion made by Summers and seconded by Polovich was passed unanimously to approve the August Treasurer's Report.

**ROADMASTER REPORT.**

Bob Summers, Roadmaster, said the land next to the office was cleared and fill was added. He said they plan to plant grass and keep the area mowed. Summers said the trailer was removed that was next to the garage in Pigeon. He said they cleaned up the property and re-roofed the shed that remains there. He said it was also stained, painted and compartments were made to store road signs. Summers said the mower was repaired and T368, Cooper Tract, T373, Watson Farm and roads in Brookston were all mowed.

**CODE ENFORCEMENT REPORT.**

Marjorie Villarreal, Code Enforcement Officer, said she mailed a certified return receipt letter to a seasonal property owner on Bean Farm Road in Brookston, with the Nuisance Ordinance 85-2 enclosed, telling him he had 30 days to repair the hole in his roof. Summers said the condition of the building and the hole is getting worse.

**CODE ENFORCEMENT REPORT CONTINUED.**

Villarreal said Sheffield Land and Timber got a one year permit to travel with over weight vehicles on T371, Job Corps Road. She said a person got a transient merchant permit to sell sewing items at Tall Oaks Store in September and October. She said she had one building permit application to be approved. She said Richard and Kelly Shaffer applied to have a 12' x 24' shed placed on their property off of SR 1005, Watson Farm Road.

A motion made by Summers and seconded by Povolich was passed unanimously to approve the building permit.

**PENSION'S MINIMUM MUNICIPAL OBLIGATION.**

A motion made by Summers and seconded by Polovich was passed unanimously to approve the Minimum Municipal Obligation for the township's pension plan.

**“MINISTER ROAD HILL SR 1001” SIGN PURCHASE.**

A motion made by Summers and seconded by Povolich was passed unanimously to purchase a “Minister Hill Road SR 1001” sign for approximately \$50.00.

**BILLS TO PAY.**

A motion made by Summers and seconded by Polovich was passed unanimously to pay the bills.

**MAIL AND TELEPHONE CORRESPONDENCE.**

Villarreal said Richard Shick called to say no work has been done to the road in front of his house this year. She said Pam Thurston called about heavy truck traffic and the closing of T327, Duhring Road last week. She said she called Bob Summers and he explained Jenks Township was chip sealing their section of the road, so she called Pam back and left a message. Villarreal said Larry Boutelle, who lives on Minister Hill Road, called about wanting a sign for the 911 responders coming from this direction.

**ADJOURNMENT.**

The meeting adjourned at 5:45 PM.

Respectfully submitted,

Marjorie E. Villarreal  
Secretary/Treasurer/Code Enforcement Officer