



HOWE TOWNSHIP
Forest County
Regular Meeting
August 7, 2013
5:00 PM

ADMINISTRATION PRESENT.

Supervisors: Robert A. Summer, Chairman/Roadmaster
Larry L. Loxley, Vice Chairman
Frank W. Polovich

Secretary/Treasurer/Code Enforcement:
Marjorie E. Villarreal

The meeting was called to order and the Pledge of Allegiance recited. Dolores Loxley was the guest present.

JULY 10, 2013 REGULAR MEETING.

A motion made by Loxley and seconded by Summers was passed unanimously to approve the July 10, 2013 Regular Meeting minutes.

JULY TREASURER'S REPORT.

A motion made by Loxley and seconded by Polovich was passed unanimously to approve the July Treasurer's Report.

ROADMASTER REPORT.

Bob Summers, Roadmaster, said, as usual, we have had a very busy July. He said Jefferson Paving has completed our single seal work on Watson Farm and Duhring Roads. He said the crew has cold patched T371, T373, and T333. Summers said we have graded Henry's Mill Road for Sheffield Township and they in return are doing some berm mowing for us next week. He said Job Corps and Sheffield Junction Roads have been graded also. He said the F-550 and International trucks both were inspected last month. Summers said both passed with no issues. He said the International was taken to Zacherl Motors because of poor running. He said they determined that the cam censer was to fault and replaced it with a new one. Summers said the Roadcrew will continue to work at our regular summer maintenance such as mowing, grading and ditching. He said we have finally completed everything required from the Department of Environmental Protection to purchase and spread salt brine on Township gravel roads. Summers said the salt brine will be delivered to the garage next Tuesday, August 13.

CODE ENFORCEMENT REPORT.

Marjorie Villarreal, Code Enforcement Officer, said she had two building permit applications for approval. She said Don Phelps of Wills Builders from Warren came to the office and applied for a permit to replace a porch for Bernice Marley who has a seasonal residence on Route 948. She said Thomas Koscinski applied to build a 24 x 24 barn on Bean Farm Road and everyone completed stormwater paperwork also. A motion made by Loxley and seconded by Polovich was passed unanimously to accept the building permits.

LOXLEY'S RESIGNATION.

A motion made by Summers and seconded by Polovich was passed unanimously to regretfully accept Loxley's September 1st, 2013 resignation as Supervisor for Howe Township.

ROAD CLOSING ORDINANCE ADMENDMENT.

A motion made by Summers and seconded by Polovich was passed unanimously to have Solicitor Stapleford find out if the township can amend Road Closing Ordinance 96-2 to only allow a limited number of trucks under one permit for a company that gets permits.

DEPARTMENT OF ENVIRONMENTAL PROTECTION (DEP) MEETING.

A motion made by Polovich and seconded by Summers was passed unanimously to discuss the smell of the Catalyst Plant and to not have a meeting with the DEP about it.

2014 BUDGET.

A motion made by Summers and seconded by Polovich was passed unanimously to review 2014 Budget Calendar and discuss activity expenditure estimates such as the purchase of new trucks, plows, filing cabinets and a roller.

BILLS TO PAY.

A motion made by Loxley and seconded by Polovich was passed unanimously to pay the bills.

MAIL AND TELEPHONE CORRESPONDENCE.

Villarreal reported she had spoken to Auditor Priscilla Newpher about Abraxas not paying the 2013 2nd quarter Local Services Tax by its due date and she had given her an estimate figure of approximately \$147.00 due to the township in interest and penalties plus the tax of \$2670.00 based on the 1st quarter payment and number of employees. Villarreal told the Supervisors she had received a call from a lady for a transient merchant application because she will be working this year, in the fall, at Tall Oaks Stores. Dolores Loxley said she will miss everyone after they leave to move back to Ohio.

EXECUTIVE SESSION.

Chairman Summers said an executive session was held before the regular meeting today to discuss litigation.

A motion made by Summers and seconded by Polovich was passed unanimously to have the Secretary call the Solicitor and set an appointment to meet with her and Attorney Fuchs about pending litigation settlement.

ADJOURNMENT.

The meeting adjourned at 5:45 PM.

Respectfully submitted,

Marjorie E. Villarreal
Secretary/Treasurer/Code Enforcement Officer

APPROVED