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**HOWE TOWNSHIP**

**Forest County**

Regular Meeting

July 11, 2012

5:00 PM

**ADMINISTRATION PRESENT.**

Supervisors:

Robert A. Summer, Chairman/Roadmaster

Larry L. Loxley, Vice Chairman

Frank W. Polovich

Secretary/Treasurer/Code Enforcement:

Marjorie E. Villarreal

The meeting was called to order and the Pledge of Allegiance recited. Dolores Loxley, Kay and Stan O'Rourke were the guests present.

**PUBLIC COMMENT.**

Stan and Kay O'Rourke complained about the dust from the road, T371, Job Corps Road, that is behind their house. The Supervisors said to help cut down on the dust they are trying to get salt brine to spread on the road with their tanker truck.

**JUNE 13, 2012 REGULAR MEETING.**

A motion made by Summers and seconded by Polovich was passed unanimously to approve the June 13, 2012 Regular Meeting minutes.

**JUNE TREASURER'S REPORT.**

A motion made by Summers and seconded by Loxley was passed unanimously to approve the June Treasurer's Report.

**ROADMASTER REPORT.**

Bob Summers, Roadmaster, said the road crew and contractor, Jefferson Paving Corporation, finished the road rebuild and chip seal project on T372 Fork Run and T333 Bean Farm Roads in Brookston last month. The project went well with only one problem to report, which is the theft of some Driving Surface Aggregate material stock pile. He said the road crew has been busy with mowing right of ways and some grading. He said we have graded Henry's Mill road for Sheffield Township in exchange for a first pass mowing of T374, Sheffield Junction; T358, Beaver Meadows and T371, Job Corps Roads. Summers said this month there are some equipment repairs to report. He said the gas pump for the fuel tank at the garage has to be replaced. He said this was a budgeted item and is on order. He said the boom mower deck spindle unit is being replaced after losing oil and failing. He said both of these replacement parts are expected this week. Summers said Bob Clever used two weeks vacation last month and I have been taking a vacation day here and there also. He said we will continue with our usual summer maintenance as all of our scheduled construction projects have been completed.

**CODE ENFORCEMENT REPORT.**

Marjorie Villarreal, Code Enforcement Officer, said she permitted Bradford Forest for three months for over weight trucks on T371, Job Corps Road. She said she gave Firth Maple Products a Type 1 permit for 8 trips with over weight trucks on T327, Duhring Road. Villarreal said she sent a certified return receipt letter to the property owner off of Route 66 about his illegal ATV use. She said she had a building permit application for a camp owned by Jay and Cindy Swigart on Blum Road in Brookston for a 12 x 18 bedroom addition.

A motion made by Summers and seconded by Polovich was passed unanimously to approve the building permit.

**SCHOLARSHIP DONATION.**

A motion made by Loxley and seconded by Summers was passed unanimously to donate \$100.00 to Forest County Association of Township Officers towards the high school scholarships.

**2011 AUDIT AND FINANCIAL REPORT ADVERTISED.**

A motion made by Summers and seconded by Loxley was passed unanimously to advertise the 2011 Annual Audit and Financial Report.

**EXECUTIVE SESSION.**

An Executive Session was held for litigation.

**STOLEN DRIVING SURFACE AGGREGATE.**

A motion made by Loxley and seconded by Summers was passed unanimously to send bills each for \$26.72 for 1 ton each of driving surface aggregate to the property owners in Brookston who stole road material that was stockpiled for use on the roads.

**BILLS TO PAY.**

A motion made by Summers and seconded by Loxley was passed unanimously to pay the bills.

**MAIL AND TELEPHONE CORRESPONDENCE.**

Summers said he talked to a property owner in Brookston about his culvert pipe that is diverting water over T333, Bean Farm Road.

**DELINQUENT LOCAL SERVICES TAX.**

A motion made by Loxley and seconded by Polovich was passed unanimously for the Solicitor, Andrea Stapleford, to wait to file the complaint with the District Magistrate against the company that is delinquent in paying their Local Services Taxes until after the second quarter of this year.

**ADJOURNMENT.**

The meeting adjourned at 6:00 PM.

Respectfully submitted,

Marjorie E. Villarreal  
Secretary/Treasurer/Code Enforcement Officer

APPROVED