



HOWE TOWNSHIP

Forest County

Regular Meeting

June 14, 2011

5:00 PM

ADMINISTRATION PRESENT.

Supervisors:

Robert A. Summers, Chairman/Roadmaster
Larry L. Loxley, Vice Chairman
Frank W. Polovich

Secretary/Treasurer/Code Enforcement:

Marjorie E. Villarreal

The meeting was called to order and the Pledge of Allegiance recited. Stan O'Rourke was the only guest present.

EXECUTIVE SESSION.

An executive session for litigation was held before the guest came to the meeting.

MAY 11, 2011 REGULAR AND MAY 24, 2011 SPECIAL MEETINGS.

A motion made by Loxley and seconded by Summers was passed unanimously to approve the May 11, 2011 Regular Meeting and May 24, 2011 Special Meeting minutes.

MAY TREASURER'S REPORT.

A motion made by Loxley and seconded by Polovich was passed unanimously to approve the May Treasurer's Report.

ROADMASTER REPORT.

Bob Summers, Roadmaster, said the Roadcrew has been working to get T373 Watson Farm Road and the beginning of T371 Job Corps Road ready to be oiled. He said they are digging out soft spots in the roads and replacing them with DSA. He said they dig down about 18 inches and just did one near Iron City on T373. Summers said he started mowing T327 Duhring Road and the fan belt broke on the boom mower. He said Clever and Loxley repaired it. He said the roads are holding up well this spring.

CODE ENFORCEMENT REPORT.

Marjorie Villarreal, Code Enforcement Officer, said after she received a complaint she mailed a regular and return receipt violation letter to the owner of a travel trailer that was placed on a property in Mayburg without a sewage or building permit. She said she is waiting to hear back from the property owner. She said Vincent Rovanseck and Karl Scardina applied for municipal permits to build roofs over their porches at their seasonal residences on T370 Byromtown Road.

CODE ENFORCEMENT REPORT CONTINUED.

Villarreal said Timothy Cloonan applied for a permit to build an addition to his Route 666 seasonal residence. She said John Zemko and Ken Kostella bought the trailer that was a nuisance violation on SR 1003 Blue Jay Creek Road and applied for a permit to remove the trailer and build a pavilion. She said she sent a certified return receipt letter with the municipal building permit application package to a property owner on SR 1005 Watson Farm Road who built a treehouse without getting a permit. Villarreal said they had their attorney reply and ask if the township board would waiver the \$75.00 penalty for beginning construction prior to obtaining the permit.

A motion made by Loxley and seconded by Polovich was passed unanimously that the treehouse owner must pay the additional \$75.00 as per Fee Ordinance 10-1.

A motion made by Summers and seconded by Polovich was passed unanimously to approve the building permits and when the township receives the additional \$75.00 also approve the building permit for the treehouse violation.

SEALED BID FOR AIR COMPRESSOR.

A motion made by Summers and seconded by Polovich was passed to award the bid of \$165.10 to Larry Loxley for the used air compressor with Summers and Polovich voting yes and Loxley abstaining.

HIRE PART TIME ROAD HELPER.

A motion made by Summers and seconded by Loxley was passed unanimously to hire Shane Silvis as part-time road worker for \$10.00 per hour 32 hours a week.

VEHICLE FUEL BID.

A motion made by Summers and seconded by Polovich was passed unanimously to advertise for sealed bids for vehicle fuel.

SECRETARY PURCHASE.

A motion made by Loxley and seconded by Polovich was passed unanimously for the Secretary to purchase 20 reams of copy paper for \$60.00.

BILLS TO PAY.

A motion made by Summers and seconded by Polovich was passed unanimously to pay the bills.

MAIL AND TELEPHONE CORRESPONDENSE.

Villarreal said she received telephone calls from the owners of the shared driveway off of T333 Bean Farm Road. She said they said one of them would be willing to meet with the Roadmaster at the seasonal residence to discuss the elimination of the stormwater discharge and gave her their telephone numbers.

MAIL AND TELEPHONE CORRESPONDENCE CONTINUED.

Summers said Jefferson Paving called him about the letter they received from the township about repairing T327 Duhring Road where it cracked after they sealed it last year. Summers said he will meet with them this summer.

CANDIOTTI PROPERTY.

A motion made by Summers and seconded by Loxley was passed unanimously to send a letter to Mr. and Mrs. Candiotti to tell them the township would like to discuss the purchase of their property that is for sale.

PUBLIC COMMENT.

Stan O'Rourke asked about the township clean up and the part time road helper.

Respectfully submitted,

Marjorie E. Villarreal
Secretary/Treasurer/Code Enforcement Officer

UNAPPROVED