



**HOWE TOWNSHIP**  
**Forest County**  
Regular Meeting  
June 13, 2012  
5:00 PM

**ADMINISTRATION PRESENT.**

Supervisors: Robert A. Summer, Chairman/Roadmaster  
Frank W. Polovich  
Secretary/Treasurer/Code Enforcement: Marjorie E. Villarreal

The meeting was called to order and the Pledge of Allegiance recited. No guests were present. Vice Chairman Larry Loxley was not in attendance.

**MAY 9, 2012 REGULAR MEETING.**

A motion made by Polovich and seconded by Summers was passed unanimously to approve the May 9, 2012 Regular Meeting minutes.

**MAY TREASURER'S REPORT.**

A motion made by Summers and seconded by Polovich was passed unanimously to approve the May Treasurer's Report.

**ROADMASTER REPORT.**

Bob Summers, Roadmaster said we have been very busy this spring with several projects. He said first we spread, shaped, watered, and rolled 500 tons of Driving Surface Aggregate, DSA, into a 1,000 foot section of T358, Beaver Meadow Road for a Dirt and Gravel Road Grant project. He said the project has been completed and the Forest County Conservation District will be inspecting it soon for final approval and reimbursement to the Township. Summers said the Township Clean Up was done on the second of June with a very light turn out of property owners. Summers said the Roadcrew ripped up and mixed a 1,500 foot section of T372, Fork Run Road in Brookston then added 300 ton of DSA to it. He said then the road was shaped, rolled and had Jefferson Paving Corporation apply MC 70 with a #8 stone covering. He said that section will be chip sealed next week weather permitting. He said the International truck, the F-550 and the Ranger pickup all were inspected for the next year. Summers said there were two repairs to report. The 580 backhoe rear tires were replaced and two new batteries were installed in the Mack tanker truck. He said after the chip sealing has been completed we will be moving on to our summer maintenance work of mowing, grading, etc.

**CODE ENFORCEMENT REPORT.**

Marjorie Villarreal, Code Enforcement Officer, said Tom Beletic told her he was taking down his billboard on State Route 1003 or Blue Jay Creek Road. She said she permitted St Mary's Lumber and Mark Kulka Trucking each for three months for T374, Sheffield Junction Road for over weight trucks. She said she sent a certified return receipt letter to a property owner who is in violation of the nuisance ordinance on T333, Bean Farm Road in Brookston. Villarreal said she had two building permit applications for SR 1005, Watson Farm Road, for the month. She said James and Kendra Gregg applied to build a new structure on their property and then remove an existing trailer. She said Ronald and Linda Hill applied to add a porch and roof on a trailer on their property. A motion made by Summers and seconded by Polovich was passed unanimously to approve the building permits.

**WATSON FARM ROAD MODULAR HOME.**

A motion made by Summers and seconded by Polovich was passed unanimously to have Polovich advertise the modular home for sale on the internet at no cost for the advertisement.

**NON PAYMENT OF LOCAL SERVICES TAX.**

A motion made by Polovich and seconded by Summers was passed unanimously to have the Solicitor file charges with the District Magistrate on The GEO Group for non-payment of Local Services Taxes.

**ALL-TERRAIN VEHICLES ON T327 DUHRING ROAD.**

A motion made by Polovich and seconded by Summers was passed unanimously for the Secretary to send a certified return receipt letter to the owner of the property on Train Drive telling them all-terrain vehicles were seen coming and going from the property illegally by riding on non-designated roads.

**FAMILY, CAREER AND COMMUNITY LEADERS OF AMERICA (FCCLA)**

A motion made by Polovich and seconded by Summers was not passed to donate \$50.00 to FCCLA with Polovich voting yes and Summers abstaining.

A motion made by Polovich and seconded by Summers was passed unanimously to have a donation to FCCLA put on the next years budget.

A motion made by Summers and seconded by Polovich was passed unanimously to write a letter to the FCCLA explaining why there was no donation this year.

**BILLS TO PAY.**

A motion made by Summers and seconded by Polovich was passed unanimously to pay the bills.

**MAIL AND TELEPHONE CORRESPONDENCE.**

Summers said Richard Shick approached him while he was working in Brookston and complained that they never did any work on the road T327, Fork Run Road, where he lives. Villarreal said Stan O'Rourke came to the office and put in a complaint about the dirt road behind his property causing a lot of dust. She said she just had a Liquid Fuels Audit for 2010 and 2011 and there were no findings with the money held in the accounts balancing.

**SEASONAL ROAD HELPER.**

A motion made by Summers and seconded by Polovich was passed unanimously to hire Thomas Okruch for \$10.00 per hour as Seasonal Road Helper.

**ADJOURNMENT.**

Chairman Summers adjourned the meeting at 5:42 PM.

Respectfully submitted,

Marjorie E. Villarreal  
Secretary/Treasurer/Code Enforcement Officer

APPROVED