
HOWE TOWNSHIP

Forest County

Regular Meeting

April 10, 2013

5:00 PM

ADMINISTRATION PRESENT.

Supervisors:

Robert A. Summers, Chairman/Roadmaster

Larry L. Loxley, Vice Chairman

Frank W. Polovich

Secretary/Treasurer/Code Enforcement:

Marjorie E. Villarreal

The meeting was called to order and the Pledge of Allegiance recited. Guests present were Dolores Loxley, Kay and Stan O'Rourke.

MARCH 13, 2013 REGULAR MEETING MINUTES.

A motion made by Loxley and seconded by Polovich was passed unanimously to approve the March 13, 2013 Regular Meeting minutes.

MARCH TREASURER'S REPORT.

A motion made by Loxley and seconded by Polovich was passed unanimously to approve the March Treasurer's Reports.

ROADMASTER REPORT.

Bob Summers, Roadmaster, said this winter the anti-skid lasted and held out because of many years of purchasing too much. He said he had budgeted for 300 tons of anti-skid, but is changing it to 100 tons. He said he has had up to 1000 tons of unneeded anti-skid. Summers said Shell started the road repairs of T371 Job Corps Road and T358 Beaver Meadows Road from the well site to the middle of Marienville. He said all bad culverts are being replaced and rocks are being pulled out of banks. He said they have already put down several tons of driving surface aggregate (DSA) and in the end they will do a full depth reclamation with a 1 ½ inch overlay. He said the Roadcrew has broomed T370 Bryromtown, T327 Duhring and T373 Watson Farm Roads. Summers said they restacked the anti-skid.

CODE ENFORCEMENT REPORT.

Marjorie Villarreal, Code Enforcement Officer, said the office got a call about a dump in Brookston. She said a family called her looking for a place to throw away their household trash and she told them about the company in Barnes and they told her the Game Commission had caught them throwing their trash away in a dump in Brookston. She said then the Fish and Boat Commission called her about the dump and asked her to copy them the letter she was sending to the property owners telling them to clean up the dump area. She said the area was cleaned up a week after they received the letter.

CODE ENFORCEMENT REPORT CONTINUED.

Villarreal said she permitted over weight vehicles for a year for T371 Job Corps and T358 Beaver Meadows Roads for Stonehaven Energy Management Company. Villarreal said the office received a letter from the Solicitor stating if the township wanted to amend the nuisance ordinance to allow the Code Enforcement Officer onto the owners property a search warrant would need to be issued and the ordinance should read the same.

A motion made by Polovich and seconded by Loxley to advertise the amended nuisance ordinance was not passed with everyone voting no. The Supervisors want the ordinance to read that two of Supervisors approved the search warrant. Villarreal said she would write the ordinance for the next meeting. Villarreal said she called Solicitor Stapleford and she agreed that Villarreal should again file with the District Magistrate against Abraxas and The GEO Group because they have not paid their 4th quarter Local Services taxes and have not complied with the required reports. Villarreal said she had a building permit to approve for John Zemko on Blue Jay Creek Road to complete his porch on the side of his camp. She said Blane Neeley wanted a permit to replace a shed on his seasonal residence on T371, Job Corps Road. She said at their camp on T373, Watson Farm Road, James and Kimberly Neal wanted to apply to add an 18 x 18 living room.

A motion made by Summers and seconded by Loxley was passed unanimously to approve the three building permits.

SEALED BIDS FOR HIGHWAY SUPPLIES.

A motion made by Summers and seconded by Loxley was passed unanimously to advertise for sealed bids for the purchase of highway supplies of 400 ton DSA tailgated and spread by 5/31/2013, 100 ton DSA delivered to the garage by 6/30/2013, 100 ton #8 anti skid delivered to the garage by 8/31/2013, 3000 gallons of MC70 applied and covered by 7/1/2013, and 3700 sq yd of Double Bituminous Seal Coat applied by 8/31/2013.

MARIENVILLE VOLUNTEER FIRE COMPANY ATV TOUR-DE FOREST.

A motion made by Summers and seconded by Loxley was passed unanimously to close Township Road 358 from Seldom Seen Corners to Forest Road 221 and Deadmans Corners to Seldom Seen Corners, also Watson Farm Road and FR 131 to the township line from noon May 18, 2013 to midnight May 20, 2013 for the spring ride and from noon October 5, 2013 to midnight October 7, 2013 for the fall ride, with signs stating open to local traffic only, for the Marienville fire department's ATV Tour-de-Forest fundraiser ride through the Allegheny National Forest, pending receipt of liability insurance.

MARIENVILLE VOLUNTEER FIRE COMPANY FIRE AGREEMENT.

A motion made by Summers and seconded by Polovich was passed unanimously to pay Marienville Volunteer Fire Company \$3000.00 and sign their Fire Agreement.

SHEFFIELD VOLUNTEER FIRE DEPARTMENT FIRE AGREEMENT.

A motion made by Loxley and seconded by Polovich was passed unanimously to pay Sheffield Volunteer Fire Department \$3500.00 and sign their Fire Agreement.

PURCHASE OF DITCHER HEAD.

A motion made by Summers and seconded by Polovich was passed unanimously to purchase hitch post mounted machete ditcher head and hydraulic kit and quick hitch kit per PA state contract for approximately \$15,000.00.

PURCHASE OF PIPE FOR T371 AND T358.

A motion made by Loxley and seconded by Polovich was passed unanimously to purchase 112 linear feet of 15/18 inch reinforced concrete pipe and 159 linear feet of 15/18 inch smooth line corrugated plastic pipe for \$5000.00 for T371 Job Corps Road and T358 Beaver Meadows Road.

TAX COLLECTOR COMPUTER PURCHASE AGREEMENT.

A motion made by Polovich and seconded by Loxley was passed unanimously to sign the Tax Collector Computer Purchase Agreement with the Forest County Commissioners.

PURCHASE OF HP PRINTER TONER CARTRIDGE.

A motion made by Summers and seconded by Polovich was passed unanimously for the Secretary to purchase a dual pack HP printer toner cartridge for \$297.99.

TOWNSHIP JOB BENEFITS DISCUSSION.

A motion made by Summers and seconded Loxley was passed unanimously to discuss township job benefits, with the Supervisors discussing comp time paid to spouses, pro-rated vacation time paid to spouses, insurance paid to spouses for 30 to 60 days and writing a resolution.

BILLS TO PAY.

A motion made by Loxley and seconded by Summers was passed unanimously to pay the bills.

MAIL AND TELEPHONE CORRESPONDENCE.

Villarreal said the office received a complaint of a gas smell off of Route 666 and that she called DEP to report it.

PUBLIC COMMENT.

Kay O'Rourke talked to the Supervisors about Section 1401 1. (c) of the Township 2nd Class codebook and paying the Auditors to attend the County Convention. The Secretary was told to put "paying the Auditors to attend the County Convention" on the next agenda.

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ADJOURNMENT.

The meeting adjourned at 5:55 PM.

Respectfully submitted,

Marjorie E. Villarreal
Secretary/Treasurer/Code Enforcement Officer

APPROVED