

HOWE TOWNSHIP

Forest County

Regular Meeting

February 8, 2012

3:00 PM

ADMINISTRATION PRESENT.

Supervisors:

Robert A. Summers, Chairman/Roadmaster
Larry L. Loxley, Vice Chairman
Frank W. Polovich

Secretary/Treasurer/Code Enforcement:

Marjorie E. Villarreal

The meeting was called to order and the Pledge of Allegiance recited. Guests present were Dolores Loxley, Kay O'Rourke, Stan O'Rourke and Priscilla Newpher, Township Auditor.

PUBLIC COMMENT.

Kay O'Rourke questioned Howe Township Auditors auditing the Forest County Council of Government's financial records.

EXECUTIVE SESSION.

Chairman Summers said after the last meeting an executive session was held to discuss a personnel issue.

SCHEDULE CHANGE.

A motion made by Summers and seconded by Loxley was passed unanimously to change the Secretary's office hours by having her come in to work one hour later on days when the regularly scheduled meetings are held at 5:00 PM.

JANUARY 3, 2012 ORGANIZATION AND REGULAR MEETING.

A motion made by Loxley and seconded by Polovich was passed unanimously to approve the January 3, 2012 Organization and Regular Meeting minutes.

DECEMBER 2011 AND JANUARY 2012 TREASURER'S REPORTS.

A motion made by Summers and seconded by Loxley was passed unanimously to approve the December 2011 and January 2012 Treasurer's Reports.

ROADMASTER REPORT.

Bob Summers, Roadmaster, said there was not much to report for the last month. He said he felt the weather has been strange this winter to say the least. He said we have had several days we have had to plow and cinder or just cinder icy areas. Summers said we have also removed several trees and limbs from the roads.

ROADMASTER REPORT CONTINUED.

Summers said some of the warmer days, last month, were spent at the garage working on various jobs such as cleaning, grounds/garage maintenance and equipment maintenance. He said two of the repairs to equipment were the hydraulic pump belts on the F-550 and the fan belt on the Ranger Pickup failed. He reported both had to be replaced. The 029 Stihl chainsaw that was damaged last summer repair has failed again and must be replaced because it is no longer dependable. He said to refer to item C under new business. He said the road conditions are good with some soft spots that began to develop with the warmer 40-50 degrees weather. Summers said those areas have since refrozen and we are hoping they will stay that way until the real spring weather arrives. He said plans remain difficult to make with the odd weather we are experiencing, but that could change any day. Summers and Kay O'Rourke discussed a small hole in the road she saw when she and Stan were traveling on T358 Beaver Meadows Road.

CODE ENFORCEMENT REPORT.

Marjorie Villarreal, Code Enforcement Officer, said there was a building permit to approve for a new outhouse on Route 666 behind the property owners camp. She said the Sewage Enforcement Officer, Todd Fantaskey, met with the owner and he is to put a holding tank under the privy.

A motion made by Summers and seconded by Loxley was passed unanimously to approve the building permit.

CPA RESOLUTION 12-1

A motion made by Loxley and seconded by Polovich was passed unanimously to adopt Certified Public Accountant Resolution 12-1 and sign May & Company's audit approval letter.

INTEREST AND PENALTIES FOR DELINQUENT LOCAL SERVICES TAX.

A motion made by Loxley and seconded by Polovich was passed unanimously to charge the business that was delinquent in their Local Services Taxes interest and penalties after the Secretary makes sure from the Solicitor the ordinance is correctly written as it is.

2012 TOWNSHIP CLEAN UP.

A motion made by Summers and seconded by Polovich was passed unanimously to have the Township Clean Up June 2, 2012 from 8 AM to 3 PM and rent a compactor from Veolia ES Solid Waste.

OFFICE COPY PAPER PURCHASE.

A motion made by Loxley and seconded by Polovich was passed unanimously to purchase 20 reams of copy paper for \$60.00.

CHAINSAW TELEPHONE QUOTES.

A motion made by Summers and seconded by Polovich was passed unanimously to purchase a 029 Stihl chainsaw for \$300.00 from Kuhn Saw Shop of Kane.

CLUSTER FLY SERVICE.

A motion made by Summers and seconded by Polovich was passed unanimously to sign the Cluster Fly Control Agreement for the Municipal building for \$225.00.

ROAD NAME.

A motion made by Summers and seconded by Polovich was passed unanimously to name the road off of Adamson Road: Seldom Seen Road, with the second choice of: Fossil Road.

DIRT AND GRAVEL ROADS SEMINAR.

A motion made by Loxley and seconded by Polovich was passed unanimously for Summers to go to a Dirt and Gravel Roads seminar in Distant, PA on April 17 and 18, 2012.

FOREST COUNTY COUNCIL OF GOVERNMENT AUDIT.

A motion made by Summers and seconded by Polovich was passed unanimously to pay the Auditors to audit the Forest County Council of Government's financial records.

BILLS TO PAY.

A motion made by Loxley and seconded by Polovich was passed unanimously to pay the bills.

MAIL AND TELEPHONE CORRESPONDENCE.

Villarreal said the office received a letter which serves as SWEPI LP's (SWEPI) Act 14 Notification Facilities and related permits to the Pennsylvania Department of Environmental Protection (PADEP) for the following project description: SWEPI LP intends to operate one or more natural gas wells within Marcellus Shale formations at the subject location in Howe Township. She said the letter said the project will consist of the well pad location and other items such as access roads and turnouts, water transfer station/staging areas, pipeline, stream crossings, stormwater management, erosion and sediment controls, and related facilities, as needed. She said the land manager for SWEPI came by the office and got paperwork to get the company road permits to use T358 Beaver Meadows Road.

SUMMERS VACATION TIME CARRY OVER.

Loxley motioned to rescind the motion he made about Summers's carry over of 18.5 hours of vacation time at his 2010 rate of pay with a second by Polovich and with Loxley and Polovich voting yes and Summers abstaining.

A motion made by Loxley and seconded by Polovich was passed for Summers to carry over 18.5 hours of vacation time at his 2010 rate of pay with Loxley and Polovich voting yes and Summers abstaining.

EXECUTIVE SESSION.

Chairman Summers said an executive session was just held for personnel.

ADJOURNMENT.

Summers adjourned the meeting at 3:55 PM.

Respectfully submitted,

Marjorie E. Villarreal
Secretary/Treasurer/Code Enforcement Officer

APPROVED