

HOWE TOWNSHIP
Forest County
Regular Meeting
December 12, 2012
3:00 PM

ADMINISTRATION PRESENT.

Supervisors: Robert A. Summer, Chairman/Roadmaster
Larry L. Loxley, Vice Chairman
Frank W. Polovich

Secretary/Treasurer/Code Enforcement:
Marjorie E. Villarreal

The meeting was called to order and the Pledge of Allegiance recited. Dolores Loxley and John E. Peterson were the guests.

NOVEMBER 14, 2012 REGULAR MEETING.

A motion made by Loxley and seconded by Polovich was passed unanimously to approve the November 14, 2012 Regular Meeting minutes.

NOVEMBER TREASURER'S REPORT.

A motion made by Summers and seconded by Loxley was passed unanimously to approve the November Treasurer's Report.

ROADMASTER REPORT.

Bob Summers, Roadmaster, said he and the rest of the crew have been doing ditch work and cutting along the right of ways. He said this week they will be cutting trees in the right of way on T368, Cooper Tract Road. He said as the weather permits they are filling pot holes. Summers said he has been to the SWEPI LLC new Marcellus well site. He said at this time there is little to no activity.

JOHN E. PETERSON, EXECUTIVE DIRECTOR, ALLEGHENY FOREST ALLIANCE.

Former Congressman, John E. Peterson, introduced himself to the Board of Supervisors. He discussed and asked about the Marcellus wells in the township. He then explained the Allegheny Forest Alliance mission to support sustainable forestry, environmental stewardship and multiple-use management of the Allegheny National Forest in Northwestern Pennsylvania and other public forestlands. He said by nurturing these forests, we help to ensure a future for our children, our communities and our rural way of life. He asked that we support and donate to the Allegheny Forest Alliance.

CODE ENFORCEMENT REPORT.

Marjorie Villarreal, Code Enforcement Officer, said she permitted North East Hardwoods, Inc. to travel with over weight vehicles on T374, Sheffield Junction Road, for three months.

ADOPTION OF BUDGET.

A motion made by Summers and seconded by Loxley was passed unanimously to adopt the 2013 Budget.

ADVERTISE 2013 MEETINGS.

A motion made by Summers and seconded by Loxley was passed unanimously to advertise the 2013 Meetings: At 4:00 PM January 7 Organization and Regular Meeting, including February 13, March 13, December 11 and at 5:00 PM April 10, May 8, June 12, July 10, August 14, September 11, October 9 and November 13 with the January 8, 2013 Auditor Organization Meeting at 5:30 PM.

DECEMBER 25, 2012 AND JANUARY 1, 2013 PAYROLL DATES.

A motion made by Loxley and seconded by Polovich was passed unanimously to have the Secretary complete payroll for December 25 on December 21, 2012 and payroll for January 1 on December 28, 2012.

TAX COLLECTORS INTERNET SERVICE.

A motion made by Loxley and seconded by Polovich was passed unanimously for the Secretary to monitor the Tax Collector's internet service with the graph and to write her a letter telling her the internet service she is receiving via the router from the township office is only to be used by her for tax collecting purposes.

SECRETARY COPY PAPER PURCHASE.

A motion made by Loxley and seconded by Summers was passed unanimously for the Secretary to purchase 20 reams of copy paper for \$60.00 after rebate.

BILLS TO PAY.

A motion made by Loxley and seconded by Polovich was passed unanimously to pay the bills.

AUDITOR APPOINTMENT.

A motion made by Summers and seconded by Loxley was passed unanimously to appoint Kay O'Rourke as an Auditor.

ROBERT SUMMERS DESPOSITION.

A motion made by Loxley and seconded by Polovich was passed unanimously to pay Robert Summers his daily wages, mileage and motel fees occurred when he goes to Erie, PA to give a deposition.

MAIL AND TELEPHONE CORRESPONDENCE.

Kay O'Rourke came to the meeting and asked to be appointed to the Auditor position. She told Dolores Loxley she was sorry but could not sit on the Election Board.

ADJOURNMENT.

The meeting adjourned at 4:05 PM.

Respectfully submitted,

Marjorie E. Villarreal
Secretary/Treasurer/Code Enforcement Officer

APPROVED