



HOWE TOWNSHIP
Forest County
Regular Meeting
November 14, 2012
5:00 PM

ADMINISTRATION PRESENT.

Supervisors: Robert A. Summer, Chairman/Roadmaster
Larry L. Loxley, Vice Chairman
Frank W. Polovich

Secretary/Treasurer/Code Enforcement:
Marjorie E. Villarreal

The meeting was called to order and the Pledge of Allegiance recited. Dolores Loxley, Robert A. Hentges, David Zock, Bob Rotz, Stan and Kay O'Rourke were the guests.

PUBLIC COMMENT.

Bob Rotz, Robert A. Hentges and David Zock, all seasonal residents, talked to the Supervisors about shooting at targets on their properties and the township's 93-7 Shooting Ordinance with the 07-2 amendment.

OCTOBER 10, 2012 REGULAR MEETING.

A motion made by Loxley and seconded by Summers was passed unanimously to approve the September 12, 2012 Regular Meeting minutes.

OCTOBER TREASURER'S REPORT.

A motion made by Loxley and seconded by Polovich was passed unanimously to approve the October Treasurer's Report.

ROADMASTER REPORT.

Bob Summers, Roadmaster, said he and temporary helper Tom Ourch spent a good amount of last month removing and replacing the old handicap ramp at the township office. He said after removal of the old ramp it was discovered that the original 8"x 8" bottom wooden beam had deteriorated due to water contamination and had to be replaced adding to the time and expense of the replacement. He said we believe we have solved the water problem for the future with a free standing type of construction. Summers said we have been lightly grading and filling potholes on our gravel roads as needed. He said annual ditch cleaning/leaf removal is well under way with some yet to do. He said the snow plows and spreaders were installed with the forecast of the impending super storm Sandy last month, so they are ready for winter weather. Summers reported last Thursday, October 8th. Frank, Larry and I did a road inspection. He said roads were in good condition with a few suggestions such as the shoulder clearing of T372, Fork Run Road.

ROADMASTER REPORT CONTINUED.

Summers said the rear tires on the boom mower have been replaced and the four purchased for the grader are being held at Johnson's Tire until spring. He said the cutting edges for the backhoe have been picked up and installed as needed. He said we will continue to clean leaves from the remainder of the roads needing it and work at right-of-way clearing until the weather changes.

CODE ENFORCEMENT REPORT.

Marjorie Villarreal, Code Enforcement Officer, said she permitted Firth Maple Products to travel with over weight vehicles on T358, Beaver Meadows Road, for six months.

NON-PAYMENT OF LOCAL SERVICES TAXES.

A motion made by Summers and seconded by Polovich was passed unanimously to go to court to sue for the interest and penalties from the company that didn't pay for two years their Local Services Taxes.

UCC BUILDING PERMIT FEES.

A motion made by Loxley and seconded by Polovich was passed unanimously to pay the Forest County Council Of Governments \$19.20 because they sent a portion of the permit fees to the township instead of the COG.

ROAD NAMED.

A motion made by Summers and seconded by Polovich was passed unanimously to rename a road in Lynch "Lois Lane" and purchase the sign for approximately \$40.00.

MARCELLUS IMPACT FEE FUND.

A motion made by Summers and seconded by Loxley was passed unanimously to open a capital reserve savings account at Northwest Savings Bank for Act 13 monies and call it the Marcellus Impact Fee Fund.

ADVERTISE TEMPORARY 2013 BUDGET.

A motion made by Summers and seconded by Loxley was passed unanimously that after \$15,000.00 is added to the budget for a ditch cleaning attachment to the mower the Temporary 2013 Budget is advertised.

SATELLITE COMPANY FOR OFFICE.

A motion made by Summers and seconded by Loxley was passed unanimously to purchase USA Choice as the office satellite company.

CERTIFIED PUBLIC ACCOUNTANT FOR 2012 FINANCIAL AUDIT.

A motion made by Summers and seconded by Loxley was passed unanimously to advertise to have May & Company do the 2012 Financial Audit in place of the Elected and Appointed Auditors.

BILLS TO PAY.

A motion made by Summers and seconded by Loxley was passed unanimously to pay the bills.

MAIL AND TELEPHONE CORRESPONDENCE.

Villarreal said Georgine Martin gave the township a letter of resignation of her Auditor position as she has moved out of the district.

AUDITOR APPOINTMENT.

A motion made by Summers and seconded by Loxley was not passed and was rescinded by Summers to appoint Kay O'Rourke as an Auditor pending the answer PSATS gives the Secretary on whether O'Rourke can also be a Volunteer Clerk on the Election Board.

PURCHASE OF RADIO.

A motion made by Summers and seconded by Polovich was made to purchase a new radio with a warranty for approximately \$400.00.

MAIL AND TELEPHONE CORRESPONDENCE.

Kay O'Rourke questioned the township web page and scanning items to the web site.

ADJOURNMENT.

A motion made by Summers and seconded by Loxley was passed unanimously to adjourn the meeting at 6:15 PM.

Respectfully submitted,

Marjorie E. Villarreal
Secretary/Treasurer/Code Enforcement Officer