

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**HOWE TOWNSHIP**  
**Forest County**  
Regular Meeting  
November 9, 2011  
2:00 PM

**ADMINISTRATION PRESENT.**

Supervisors: Robert A. Summers, Chairman/Roadmaster  
Larry L. Loxley, Vice Chairman  
Frank W. Polovich

Secretary/Treasurer/Code Enforcement:  
Marjorie E. Villarreal

The meeting was called to order and the Pledge of Allegiance recited. Dolores Loxley was the only guest.

**OCTOBER 12, 2011 REGULAR MEETING MINUTES.**

A motion made by Loxley and seconded by Summers was passed unanimously to approve the October 12, 2011 Regular Meeting minutes.

**OCTOBER TREASURER'S REPORT.**

A motion made by Summers and seconded by Loxley was passed unanimously to approve the October Treasurer's Report.

**ROADMASTER REPORT.**

Bob Summers, Roadmaster, said last month was spent lightly grading T371 Job Corps, T358 Beaver Meadows Roads and T374 Sheffield Junction Road. He said the Roadcrew mowed and trimmed T327 Duhring and T374 Sheffield Junction Roads. He said they cleaned ditches of T374. Summers said they cleaned leaves out of the ditches on the rest of the roads He said T333 Bean Farm and T372 Fork Run Roads were cold patched. Summers said they cleaned leaves out of the ditches on T371 and then the rest of the roads and they will finish T368 Cooper Tract Road tomorrow. He said all of the roads were well graded. He said there were no vehicle repairs to report.

**REAL ESTATE APPROPRIATION RESOLUTION 11-4.**

A motion made by Summers and seconded by Loxley was passed unanimously to adopt Real Estate Appropriation Resolution 11-4.

**CERTIFIED PUBLIC ACCOUNTANT FOR 2011 FINANCIAL AUDIT.**

A motion made by Summers and seconded by Loxley was passed unanimously to advertise for a Certified Public Accountant for the 2011 Audit.

**COPY MACHINE MAINTENANCE.**

A motion made by Loxley and seconded by Summers was passed unanimously to have Tri-County Office Supplies maintenance and clean the copy machine for approximately \$79.95.

**BILLS TO PAY.**

A motion made by Summers and seconded by Loxley was passed unanimously to pay the bills.

**ADVERTISE TEMPORARY 2012 BUDGET.**

A motion made by Summers and seconded by Loxley was passed unanimously to advertise that the Temporary 2012 Budget is ready for public inspection.

Supervisor Polovich arrived at the meeting.

**CODE ENFORCEMENT REPORT.**

Marjorie Villarreal, Code Enforcement Officer, said Sheffield Land & Timber renewed their over weight road permit to travel T371 Job Corps Road for a year. She said Turner Enterprises signed a Maintenance Agreement and got a permit to travel on T371, also, for three months. Villarreal showed photographs of the nuisance property in Brookston and said the arrows point to all the areas that are not in compliance. She said she will be sending a letter and the photos in response to the letter she received from the nuisance property's attorney. The Supervisors and Villarreal discussed the nuisance property off of Route 666 and determined what still needed to be done to bring it into compliance. Villarreal said she received a shooting complaint near the Tionesta Creek and will be sending the property owners a certified return receipt letter with a copy of the ordinance. She said a property owner in Balltown built a shed without a building permit and she will be sending them a letter. Villarreal said the office received a building permit application from Jeremy Speer to remove his garage on his property on SR 1005 Watson Farm Road. She said Elsie Dallapiazza applied for a building permit to replace a 10' x 14' section of her camp on Robenson Hill. She said, also on Robenson Hill, Daniel Yeager applied to close in his front porch of his camp.

A motion made by Summers and seconded by Loxley was passed unanimously to approve the building permits.

**ADJOURNMENT.**

A motion made by Loxley and seconded by Polovich was passed unanimously to adjourn the meeting at 2:40 PM.

Respectfully submitted,

Marjorie E. Villarreal  
Secretary/Treasurer/Code Enforcement Officer

UNAPPROVED