
HOWE TOWNSHIP

Forest County
Regular Meeting
October 8, 2014
5:00 PM

ADMINISTRATION PRESENT.

Supervisors: Robert A. Summers, Chairman/Roadmaster
Frank W. Polovich, Vice Chairman
Robert E. Shaffer

Secretary/Treasurer/Code Enforcement:
Marjorie E. Villarreal

The meeting was called to order and the Pledge of Allegiance recited. Township Engineer, Mark Corey, was the only guest present.

EXECUTIVE SESSION.

Robert Summers, Chairman, announced an Executive Session was held to discuss wages for personnel.

MARK COREY, TOWNSHIP ENGINEER, FOR THE TIMBER BRIDGE.

Mark Corey of the Erie Engineer firm Mark Corey & Associates said he and his engineers have gone over the bridge agreement and looked at the bridge and the abutment. They have all agreed they do not want to move any of the rip rap as the agreement instructs. They feel moving it may aggravate the situation. Corey said with their permission he would like to discuss how he feels with the township Solicitor Andrea Stapleford and then he will call the Secretary to report on the discussion. The Supervisors said they signed the agreement and do acknowledge it, but it was only because they had to comply with the agreement that the attorneys made for them. They said he could speak to the Solicitor telling her what they all felt and they feel making the opening under the bridge bigger by taking out riprap from the creek will not solve the flooding problem because the house was built in an established floodplain. Mark Corey excused himself and left the meeting.

SEPTEMBER 10, 2014 REGULAR MEETING.

A motion made by Shaffer and seconded by Polovich was passed unanimously to approve the September 10, 2014 Regular Meeting minutes.

SEPTEMBER TREASURER'S REPORT.

A motion made by Polovich and seconded by Shaffer was passed unanimously to approve the September Treasurer's Report.

ROADMASTER REPORT.

Bob Summers, Roadmaster, said they have been doing some touch up grading on the roads. He said they have completed the driveway to the garage by putting DSA on it to raise it so the water is not laying on top of it.

ROADMASTER REPORT CONTINUED.

Summers said someone did a donut on it during the Tour-de-Forest ATV ride. He said they finished the ROW mowing and have started some of the fall leaves ditching. He said they washed both bridges and some culverts off of the anti-skid and dirt. He said in some spots they shoveled out the edges.

CODE ENFORCEMENT REPORT.

Marjorie Villarreal, Code Enforcement Officer, said she received two building permit municipal applications this month. Charles Lawrence applied to remove a cabin from one of his seasonal properties off of Route 666. Brenda Roxbury applied for a permit to replace two 10x20 and 4x8 porches on her seasonal property on Robinsen Hill Road.

A motion made by Summers and seconded by Shaffer was passed unanimously to approve the building permits.

BUREAU VERITAS STANDARD PROFESSIONAL SERVICES AGREEMENT.

A motion made by Polovich and seconded by Summers was passed to adopt and sign Bureau Veritas Standard Professional Services Agreement for the Uniform Construction Code with Polovich and Summers voting yes and Shaffer voting no.

TRAILER PURCHASE.

A motion made by Polovich and seconded by Shaffer was passed unanimously to purchase a Dynaweld 10 ton trailer for \$7000.00.

EMPOYEE RAISES.

A motion made by Polovich and seconded by Shaffer was passed to give the full-time employees raises of 5% to Robert Clever, Roadworker and Marjorie Villarreal, Secretary/Treasurer/Code Enforcement Officer and a 10% raise to Robert Summers, Roadmaster with Polovich and Shaffer voting yes and Summers abstaining.

EXCAVATOR AND 2015 TEMPORARY BUDGET.

A motion made by Polovich and seconded by Summers was passed unanimously to discuss the purchase of an excavator and review the Temporary 2015 Budget.

FOREST COUNTY 2014 HAZARD MITIGATION PLAN.

A motion made by Polovich and seconded by Summers was passed unanimously to adopt Municipal Adoption Resolution 14-4 for the Forest County 2014 Hazard Mitigation Plan.

REMOVAL OF TREES.

A motion made by Summers and seconded by Shaffer was passed unanimously to have Zimmerman Lumber remove 12 trees on T370, Byromtown Road, for \$1700.00.

SALE OF YORK ROAD RAKE.

A motion made by Summers and seconded by Shaffer was passed unanimously to discuss the sale of the York road rake.

A motion made by Polovich and seconded by Shaffer was passed unanimously to sell the York road rake for under \$1000.00.

FIRE EXTINGUISHERS INSPECTED.

A motion made by Polovich and seconded by Shaffer was passed unanimously to have all of the fire extinguishers serviced and inspected.

FOREST COUNTY FALL CONVENTION.

A motion made by Summers and seconded by Shaffer was passed unanimously to approve for the elected officials and secretary to attend the Forest County Association of Township Officials Fall Convention and pay for their dinners for \$16.00 each, mileage and the \$50.00 attendance fee.

BILLS TO PAY.

A motion made by Shaffer and seconded by Polovich was passed unanimously to pay the bills.

ADJOURNMENT.

The meeting adjourned at 7:00 PM.

Respectfully submitted,

Marjorie E. Villarreal
Secretary/Treasurer/Code Enforcement Officer