

HOWE TOWNSHIP
Forest County
Regular Meeting
September 11, 2013
5:00 PM

ADMINISTRATION PRESENT.

Supervisors: Robert A. Summer, Chairman/Roadmaster
Frank W. Polovich, Vice Chairman
Robert E. Shaffer

Secretary/Treasurer/Code Enforcement:
Marjorie E. Villarreal

The meeting was called to order and the Pledge of Allegiance recited. Kay and Stan O'Rourke were the guests present.

SUPERVISOR APPOINTMENT.

A motion made by Summers and seconded by Polovich was passed unanimously to appoint Robert Shaffer as Supervisor.

VICE CHAIRMAN APPOINTMENT.

A motion made by Summers and seconded by Shaffer was passed unanimously to appoint Frank Polovich as Vice Chairman.

EXECUTIVE SESSION.

Chairman Summers announced an executive session was held for litigation on August 21, 2013.

A motion made by Summers and seconded by Polovich was passed unanimously to sign the bridge release agreement and the mutual release of claims.

AUGUST 7, 2013 REGULAR MEETING.

A motion made by Summers and seconded by Polovich was passed unanimously to approve the August 7, 2013 Regular Meeting minutes.

AUGUST TREASURER'S REPORT.

A motion made by Polovich and seconded by Shaffer was passed unanimously to approve the August Treasurer's Report.

ROADMASTER REPORT.

Bob Summers, Roadmaster, said the Roadcrew has been doing the usual maintenance for this time of the year. He said the roads have been dry, so there hasn't been that much of grading done and there are very few potholes. He said they've used the new ditching machine and are getting use to it. Summers said they were approved by DEP to spread salt brine and have put it down twice so far this year.

CODE ENFORCEMENT REPORT.

Marjorie Villarreal, Code Enforcement Officer, said she permitted Firth Maple Products for six months to use over weight vehicles on T358 Beaver Meadows Road. She said she had two building permit applications for approval on T373 Watson Farm Road. She said Tyson Ruhlman applied for a permit to build a 16 x 36 addition on his house. She said Gayle and Steven Tachoir applied to build a 44 x 36 family room onto their house. A motion made by Summers and seconded by Polovich was passed unanimously to accept the building permits.

COUNCIL OF GOVERNMENT DELEGATES.

A motion made by Summers and seconded by Polovich was not passed for Polovich to be a delegate to the Forest County Council of Government with everyone voting no.

MINIMUM MUNICIPAL OBLIGATION.

A motion made by Summers and seconded by Polovich was passed unanimously to approve the 2014 pension's Minimum Municipal Obligation.

SECRETARY PURCHASE.

A motion made by Polovich and seconded by Shaffer was passed unanimously for the Secretary to purchase 20 reams of copy paper for approximately \$60.00.

2012 AUDIT.

A motion made by Summers and seconded by Polovich was passed unanimously to advertise the 2012 audit is complete and is available for public inspection.

BILLS TO PAY.

A motion made by Shaffer and seconded by Polovich was passed unanimously to pay the bills.

PUBLIC COMMENT.

Kay O'Rourke asked the Supervisors if as an appointed Auditor she could have free copies of the Bills for Approval, Treasurer's Report, etc.

ADJOURNMENT.

The meeting adjourned at 6:25 PM.

Respectfully submitted,

Marjorie E. Villarreal
Secretary/Treasurer/Code Enforcement Officer