

HOWE TOWNSHIP
Forest County
Regular Meeting
September 10, 2014
5:00 PM

ADMINISTRATION PRESENT.

Supervisors: Robert A. Summers, Chairman/Roadmaster
Frank W. Polovich, Vice Chairman
Robert E. Shaffer

Secretary/Treasurer/Code Enforcement:
Marjorie E. Villarreal

The meeting was called to order and the Pledge of Allegiance recited. There were no guests present.

AUGUST 13, 2014 REGULAR MEETING.

A motion made by Shaffer and seconded by Polovich was passed unanimously to approve the August 13, 2014 Regular Meeting minutes.

AUGUST TREASURER'S REPORT.

A motion made by Polovich and seconded by Shaffer was passed unanimously to approve the August Treasurer's Report.

ROADMASTER REPORT.

Bob Summers, Roadmaster, said this month has been more productive than last with somewhat better weather. He said they have completed all of the grading, ditching and right-of-way mowing. He said he still would like to improve some of the ditches and make one more mowing pass on the right-of-ways - time permitting. He said the 500 ton of DSA gravel has been either delivered to the garage or spread on T371, Job Corps Road. Summers said he has been in contact with Hawbaker about the delivery of the anti-skid and expects it any day now. He said that should complete all of the 2014 budget expenditures at the garage. He said the Ranger pickup passed inspection again this year so he suggests we transfer the \$10,000.00 budgeted monies to other more needed areas as the actual amount of the MC 70 and single seal were higher than anticipated. He said he has spent some time trying to figure a way to purchase an excavator. He said he believes he has a lot of work to be done that would be best be done with one. Summers said the prices are coming in from \$57,300.00 to \$63,000.00, plus another \$10,000 for a trailer. He said with prices of road materials continuing to climb he is not sure if we can afford one and the Supervisors input would be greatly appreciated. All of the Supervisors discussed the purchase of an excavator or the possible purchase of a trailer this year. Summers said we had two unanticipated equipment failures this month. He said one of the two batteries in the boom mower had to be replaced along with the fan belt.

ROADMASTER REPORT CONTINUED.

Summers said the auger from the International truck spreader was also replaced with one we had in stock. He explained this is just a wear item that needs replacing periodically. Summers said there are still a couple of projects he would like to get to this year before they begin to clean ditches of leaves. He said one of them is the widening of an area on T374, Sheffield Junction Road and another is the installation of a cross culvert and tail ditch cleaning on T371, Job Corps Road at the Shell deep well site.

CODE ENFORCEMENT REPORT.

Marjorie Villarreal, Code Enforcement Officer, said she permitted over weight vehicles for use on T368, Cooper Tract Road for one year for Cameron Energy Company. She said she permitted Cutting Edge Resources to use T371, Job Corps Road for three months.

MINIMUM MUNICIPAL OBLIGATION.

A motion made by Polovich and seconded by Shaffer was passed unanimously to approve the pension's 2015 Minimum Municipal Obligation.

2013 FINANCIAL AUDIT.

A motion made Summers and seconded by Polovich was passed unanimously to advertise May & Company has completed the 2013 Financial Audit and it is ready for public inspection.

DIRT & GRAVEL ROADS WORKSHOP.

A motion made by Polovich and seconded by Shaffer was passed unanimously to pay the Roadmasters regular daily wages and approve him to go to the Dirt and Gravel Roads Maintenance Workshop in State College, PA on September 30 and October 1, 2014.

MARIENVILLE VOLUNTER FIRE DEPARTMENT TOUR-DE-FOREST.

A motion made by Polovich and seconded by Shaffer was passed unanimously to send a letter to the Marienville Volunteer Fire Department stating they needed the proper paperwork in October to allow them to close township roads for their ATV Tour-de-Forest with T327 Duhring Road instead of Forest Road 131 or at least putting T327 before FR131.

BILLS TO PAY.

A motion made by Shaffer and seconded by Polovich was passed unanimously to pay the bills.

MAIL, E-MAIL AND TELEPHONE CORRESPONDENCE.

Villarreal explained she needed to take a free webinar "Municipal Statistics E-filing" of DCED mandated yearly forms and it may exceed the GB quota for the satellite connection like it did when she took the PSATS UC filing in July. She said it cost an additional \$20.00.

MAIL, E-MAIL AND TELEPHONE CORRESPONDENCE CONTINUED.

Villarreal said she received a Services Agreement from Bureau Veritas today to sign for the inspections for the Uniform Construction Code because the township no longer remains part of the Forest County COG. The Supervisors asked it be put on the next months agenda so they may read the agreement before signing it.

ADJOURNMENT.

The meeting adjourned at 6:30 PM.

Respectfully submitted,

Marjorie E. Villarreal
Secretary/Treasurer/Code Enforcement Officer

APPROVED