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**HOWE TOWNSHIP**

**Forest County**  
Regular Meeting  
June 11, 2014  
5:00 PM

**ADMINISTRATION PRESENT.**

Supervisors: Secretary/Treasurer/Code Enforcement:  
Robert A. Summers, Chairman/Roadmaster Marjorie E. Villarreal  
Frank W. Polovich, Vice Chairman  
Robert E. Shaffer

The meeting was called to order and the Pledge of Allegiance recited. Priscilla Newpher, Auditor and Bookkeeper, was the only guest present.

**ABRAXAS LST.**

Priscilla Newpher, Bookkeeping and Office Services, spoke to the Board of Supervisors about meeting with the Forest County Commissioners and their discussion of the previous payments of Local Services Taxes made by the payroll company for Abraxas.

**MAY 14, 2014 REGULAR MEETING.**

A motion made by Polovich and seconded by Shaffer was passed unanimously to approve the May 14, 2014 Regular Meeting minutes.

**MAY TREASURER'S REPORT.**

A motion made by Summers and seconded by Shaffer was passed unanimously to transfer \$10,000.00 into the Marcellus Impact Fee Fund at Northwest Savings Bank.  
A motion made by Shaffer and seconded by Polovich was passed unanimously to approve the May Treasurer's Report.

**ROADMASTER REPORT.**

Bob Summers said there has been a lot of rain causing flooding to the roads. He said this month the Roadcrew replaced several culverts on T371, Job Corps Road. He explained that the ones replaced were made of steel and rusted out. He replaced them with corrugated smooth plastic and enlarged some of them to 18 inch. He said the edges of T371 had washed out in the rain. Summers said the Dirt & Gravel Road project was complete and the township will finish getting paid back.

**CODE ENFORCEMENT REPORT.**

Marjorie Villarreal, Code Enforcement Officer, said she permitted over weight vehicles for use on T373 Watson Farm Road for three months for Knox and Kane Rail Road. She said Allegheny Wood Products got a six month permit to use T358 Beaver Meadows Road to remove lumber from the Allegheny National Forest.

**CODE ENFORCEMENT REPORT CONTINUED.**

Villarreal said she received a municipal building permit application for Joseph Bowers on Route 66 to build a 6x8 deck on the side of his camp. She said Ken Redinger mailed her one for a 6x12 porch with steel roof on his camp on Blue Jay Creek Road. She said Dennis Hooten applied for a permit for a 10x10 shed on his property in Balltown. She said Suzanne Anderson applied to have a contractor tear down a camp on Robinsen Hill Road.

A motion made by Summers and seconded by Shaffer was passed unanimously to approve the building permits.

**PART TIME SEASONAL HELPER.**

A motion made by Summers and seconded by Shaffer was passed unanimously to hire Thomas Okruch as a part-time seasonal road worker for \$12.00 per hour.

**BUYBOARD COOPERATIVE PURCHASING.**

The Secretary was told to put the issue of BuyBoard Cooperative Purchasing on the next agenda.

**ROUTE 66 AND DUHRING ROAD STREETLIGHT.**

A motion made by Shaffer and seconded by Polovich was passed unanimously to purchase a streetlight for the corner of T327 Duhring Road and Route 66 for \$75.00 and \$12.60 per month.

**WEIGHT LIMIT ORDINANCE AMENDMENT.**

A motion made by Shaffer and seconded by Polovich was passed unanimously to have Mark Corey & Associates do an engineering study for an amendment to the Weight Limit Ordinance for \$2500.00.

**OFFICE PRINTER.**

A motion made by Summers and seconded by Shaffer was passed unanimously to purchase Hewlett-Packard black and white printer for \$400.00 for the office.

A motion made by Summers and seconded by Polovich was passed unanimously to purchase a four year warranty for the new Hewlett-Packard printer for \$239.20.

**EXCAVATOR RENTAL.**

A motion made by Shaffer and seconded by Polovich was passed unanimously to rent an excavator to replace culvert pipes for \$1160.00.

**SECRETARY PURCHASE.**

A motion made by Polovich and seconded by Shaffer was passed unanimously for the Secretary to purchase 20 reams of copy paper for \$80.00 from Quill.

**BILLS TO PAY.**

A motion made by Shaffer and seconded by Summers was passed unanimously to pay the bills.

Supervisor Shaffer left the meeting to go to work.

**MAIL, E-MAIL AND TELEPHONE CORRESPONDENCE.**

Villarreal said the township received an email from Donna Zofcin, Executive Director, Forest County Conservation District & Planning Department, with an attachment that is being sent to The Forest Press and The Derrick explaining the new fee schedule for Small Project Stormwater Applications. She said the township received two letters from the Allegheny Forest Alliance asking for a donation of 1% of the total money from the Title 111 PILT Forest Service money of \$1603.00 for financial support and about their annual picnic meeting. Summers said a property owner on Blue Jay Creek Road asked him to clean out the ditch in front of his seasonal property. Villarreal said the office received the annual DEP plan approval for spreading brine for dust control. She said she received written permission from the Shick's in Brookston to allow Township employees to enter their private property to repair flood damage. She said she received an email from Janie French, Executive Director for the Headwaters Charitable Trust, of a municipal notification of application to the PA Department of Conservation and Natural Resources to acquire the Knox Kane Railroad Corridor for the purpose of developing a recreational rail trail.

**ADJOURNMENT.**

The meeting adjourned at 5:55 PM.

Respectfully submitted,

Marjorie E. Villarreal  
Secretary/Treasurer/Code Enforcement Officer