
HOWE TOWNSHIP

Forest County

Regular Meeting

April 9, 2014

5:00 PM

ADMINISTRATION PRESENT.

Supervisors:

Robert A. Summers, Chairman/Roadmaster

Frank W. Polovich, Vice Chairman

Robert E. Shaffer

Secretary/Treasurer/Code Enforcement:

Marjorie E. Villarreal

The meeting was called to order and the Pledge of Allegiance recited. Guests present were Donna Zofcin, Executive Director, Forest County Conservation District & Planning Department, Robert Snyder, Forest County Commissioner and township Auditor Priscilla Newpher.

FOREST COUNTY CONSERVATION DISTRICT & PLANNING DEPARTMENT.

Commissioner Snyder introduced Donna Zofcin to the Supervisors and guests as the new Executive Director for the Forest County Conservation District & Planning Department. They both discussed and explained different projects the County is presently involved in with the district.

MARCH 12, 2014 REGULAR MEETING.

A motion made by Polovich and seconded by Shaffer was passed unanimously to approve the March 12, 2014 Regular Meeting minutes.

MARCH TREASURER'S REPORT.

A motion made by Summers and seconded by Polovich was passed unanimously to approve the March Treasurer's Report.

ROADMASTER REPORT.

Bob Summers said the Roadcrew spent most of March dealing with snowy, icy roads but now they have begun to thaw and soften. He said it appears the truck traffic is down to minimum. He said hopefully that will continue and the roads will dry out soon so we can get them graded early. Summers said we have been hauling and spreading 2B stone on select areas of T371, Job Corps Road to fill pot holes. He said the spring sweeping is well under way. He said some ditching has been done on some of the worst clogged ditches. He said I have applied for and received a Dirt and Gravel Road Grant from the Forest County Conservation District. He explained this is a continuation of last years grant to finish the T327, Duhring Road project. He said several cross culverts are getting changed by the Township and one large one by a contractor.

ROADMASTER REPORT CONTINUED.

Summers said all of the equipment has been serviced and is ready for the spring and summer. The International truck has some issues again that will need to be addressed. He explained the ABS and engine brake are nonfunctional. He said also it is not running correctly. He said I would like to take it to Zacherl Motors but was waiting on the federal monies to arrive. He said I understand they are delayed by about three months. He said the Roadcrew will continue to address the soft and pot holed spots on the dirt roads, do some more ditching and grading as weather permits.

CODE ENFORCEMENT REPORT.

Marjorie Villarreal, Code Enforcement Officer, said she permitted over weight vehicles for SWEPI LP for one year on T333, Bean Farm Road; T372, Fork Run Road and T374, Sheffield Junction Road.

ABRAXAS'S LOCAL SERVICES TAXES.

A motion made by Summers and seconded by Shaffer was passed unanimously to discuss Abraxas's payments of Local Services Taxes with Commissioner Snyder and Auditor Priscilla Newpher.

A motion made by Shaffer and seconded by Polovich was passed unanimously for Newpher to meet with Brenda Vincent, Chief Assessor and the Forest County Commissioners.

TOWNSHIP CLEAN UP.

A motion made by Summers and seconded by Shaffer was passed unanimously to rescind the motion to have the Township Clean Up on May 31 and instead have it on June 14, 2014.

FOREST COUNTY ASSOCIATION OF TOWNSHIP OFFICIALS SPRING CONVENTION.

A motion made by Polovich and seconded by Shaffer was passed unanimously to pay the Supervisors, Auditors, Tax Collector and Secretary attending the Forest County Association of Township Officials Spring Convention on May 12, 2014 for their dinners, mileage and attendance.

HIGHWAY SUPPLIES.

A motion made by Summers and seconded by Shaffer was passed unanimously to purchase highway supplies of 500 ton DSA tailgated and spread by 6/1/2014, 100 ton DSA delivered to the garage by 6/1/2014, 300 ton #8 anti-skid delivered to the garage by 8/31/2014, 3000 gallons of MC70 applied and covered by 6/15/2014 and 9940 sq yd of Single Bituminous Seal Coat applied by 7/15/2014.

MARIENVILLE VOLUNTEER FIRE DEPARTMENT TOUR- DE-FOREST.

A motion made by Summers and seconded by Polovich was passed unanimously for the Secretary to send a letter to the Marienville Volunteer Fire Department to ask them to add T327, Duhring Road to their closing roads permission letter and after they do send them a letter giving them approval to close Howe Township's road T358 from Seldom Seen Corners to Forest Road 221 and Deadmans Corners to Seldom Seen Corners, also Watson Farm Road and FR 131 to the township line from noon May 17, 2014 to midnight May 19, 2014 for the spring ride and from noon October 4, 2014 to midnight October 6, 2014 for the fall ride, with signs stating open to local traffic only, for the Marienville Fire Department's ATV Tour-de-Forest fundraiser ride through the Allegheny National Forest, pending receipt of liability insurance.

BROPHY'S SEASONAL RESIDENCE.

A motion made by Summers and seconded by Shaffer was passed unanimously after a receipt is received by the office to pay for Brophy's lattice, storm door lexan, cleaning supplies to remove mud, Olympic stain, screws and hardware to attach lattice and lexon.

ZOOK MOTORS.

A motion made by Summers and seconded by Polovich was passed unanimously to repair units on Ford 550 truck for approximately \$910.00 at Zook Motors.

QUICKBOOKS TECHNICAL SUPPORT.

A motion made by Summers and seconded by Shaffer was passed unanimously to purchase two years of technical support for QuickBooks for approximately \$350.00.

BILLS TO PAY.

A motion made by Summers and seconded by Polovich was passed unanimously to pay the bills.

MAIL, E-MAIL AND TELEPHONE CORRESPONDENCE.

Villarreal said the township received a letter from the County Commissioners asking the Supervisors and Secretary to attend a networking event at the Marienville MACA building on Saturday, May 10, 2014 at 10:00 AM. It was discussed and decided Bob Summers would attend for all. She said a letter was received from the Forest County Business Alliance asking the township to attend a legislative event on May 8, 2014 at 5:00 PM. Polovich said he would attend representing the township and his business. Villarreal explained the Class 2 and Class 3 shirts the township needed to purchase for the Roadcrew.

PACD MEETING.

A motion made by Shaffer and seconded by Polovich was passed unanimously to pay Summers his hourly wages when he goes to the PACD (Pennsylvania Association Conservation Districts) meeting being held on April 10, 2014.

ADJOURNMENT.

The meeting adjourned at 6:55 PM.

Respectfully submitted,

Marjorie E. Villarreal
Secretary/Treasurer/Code Enforcement Officer

APPROVED