
HOWE TOWNSHIP

Forest County

Regular Meeting

March 12, 2014

5:00 PM

ADMINISTRATION PRESENT.

Supervisors:

Frank W. Polovich, Vice Chairman

Robert E. Shaffer

Secretary/Treasurer/Code Enforcement:

Marjorie E. Villarreal

The meeting was called to order and the Pledge of Allegiance recited. Guest present was Sue Watson. Chairman Summers was not present.

FEBRUARY 12, 2014 REGULAR MEETING MINUTES.

A motion made by Shaffer and seconded by Polovich was passed unanimously to approve the February 12, 2014 Regular Meeting minutes.

FEBRUARY TREASURER'S REPORTS.

A motion made by Shaffer and seconded by Polovich was passed unanimously to approve the February Treasurer's Report.

CODE ENFORCEMENT REPORT.

Marjorie Villarreal, Code Enforcement Officer, said she had a municipal building permit to approve for Douglas Fordyce for a mobile home trailer on Nelson Road in Brookston.

A motion made by Shaffer and seconded by Polovich was passed unanimously to approve the building permit.

QUICKBOOKS ENHANCED PAYROLL.

A motion made by Shaffer and seconded by Polovich was passed unanimously to purchase the Intuit QuickBooks Enhanced Payroll and Taxes Program for \$449.00.

DONATIONS.

A motion made by Shaffer and seconded by Polovich was passed unanimously to donate \$100.00 to the Marienville Area Library and to the Marienville Area Baseball Association.

WESTERN PLOW.

A motion made by Shaffer and seconded by Polovich was passed unanimously to advertise to sell the Western plow.

MUNICIPAL DERIVATIVES SETTLEMENT.

A motion made by Shaffer and seconded by Polovich was passed unanimously to send the Municipal Derivatives Settlement paperwork to our Solicitor for her advice as what the townships action should be with it.

BILLS TO PAY.

A motion made by Shaffer and seconded by Polovich was passed unanimously to pay the bills.

MAIL AND TELEPHONE CORRESPONDENCE.

Villarreal said the office received a letter from the Department of the Auditor General about the Marienville Volunteer Fire Department not preparing a roster of equipment. The Supervisors told her to call the Fire Department president and tell him they want him to complete a roster so the township can pay the fire company the fire relief money the state gives the township to give to the fire company. She said the township received a letter on March 10, 2014 from a seasonal camp owner on Bean Farm Road in Brookston who said his camp was covered with debris from the township's ditching machine between September 22 and November 7, 2013. The Supervisors told her to send him a letter saying the debris will be investigated and will be on the next month's agenda for discussion.

ADJOURNMENT.

The meeting adjourned at 5:30 PM.

Respectfully submitted,

Marjorie E. Villarreal
Secretary/Treasurer/Code Enforcement Officer