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**HOWE TOWNSHIP**

**Forest County**

Regular Meeting

July 9, 2014

5:00 PM

**ADMINISTRATION PRESENT.**

Supervisors:

Robert A. Summers, Chairman/Roadmaster

Frank W. Polovich, Vice Chairman

Robert E. Shaffer

Secretary/Treasurer/Code Enforcement:

Marjorie E. Villarreal

The meeting was called to order and the Pledge of Allegiance recited. Priscilla Newpher, Township Auditor, was the only guest present.

**ABRAXAS LST.**

Priscilla Newpher, Bookkeeping and Office Services, spoke to the Board of Supervisors about getting the exact dates and numerical information for the Local Services Taxes made by the payroll company for Abraxas from Brenda Vincent, Chief Assessor and collector of EIT and LST taxes. Villarreal said she will be mailing a bill to The GEO Group, owner of Abraxas, for the interest and penalties owed on the Local Services Taxes late payments made to the township.

**JUNE 11, 2014 REGULAR MEETING.**

A motion made by Shaffer and seconded by Polovich was passed unanimously to approve the June 11, 2014 Regular Meeting minutes.

**JUNE TREASURER'S REPORT.**

A motion made by Polovich and seconded by Shaffer was passed unanimously to approve the June Treasurer's Report.

**ROADMASTER REPORT.**

Bob Summers, Roadmaster, said the Roadcrew has been grading and boom mowing the township roads. He said Jefferson Paving milled T373 Watson Farm Road. He said he mowed three passes near Abraxas on T358 Beaver Meadows Road. He said the seasonal helper, Tom, has been trimming, keeping the grass cut and has cold patched roads. Summers said they repaired the tank truck because valves were leaking. He said he is getting quotes on an excavator and roller.

**CODE ENFORCEMENT REPORT.**

Marjorie Villarreal, Code Enforcement Officer, said she permitted over weight vehicles for use on T371 Job Corps Road for six months for Bradford Forest. She said Firth Maple Products and D&M Energy both got three month permits to use T358 Beaver Meadows Road.

**CODE ENFORCEMENT REPORT CONTINUED.**

Villarreal said she received a municipal building permit application for Paul Bensing on Blue Jay Creek Road to build a 6x21 deck on the front of his camp. She said John Mickey applied for one to put a roof over his porch on his camp in Mayburg. She said Donna Badger applied for a permit for a L shaped deck on her house in Brookston and also in Brookston Glenn Freeman applied to build a 10x20 deck on his seasonal camp. Villarreal said Scott Clapper on Blue Jay Creek Road applied for a permit for an 8x8 shed. A motion made by Summers and seconded by Polovich was passed unanimously to approve the building permits.

**BUYBOARD COOPERATIVE PURCHASING.**

A motion made by Shaffer and seconded by Polovich was passed unanimously to adopt BuyBoard Cooperative Purchasing and sign the agreement.

**SECRETARY PURCHASE.**

A motion made by Shaffer and seconded by Polovich was passed unanimously to purchase two toner cartridge for the Hewlett-Packard office printer for \$372.00 minus \$50 coupon totaling \$322.00.

**CULVERT PIPE PURCHASE.**

A motion made by Shaffer and seconded by Polovich was passed unanimously to purchase culvert pipe for \$2209.00.

**FOREST COUNTY ASSOCIATION OF TOWNSHIP OFFICERS.**

A motion made by Summers and seconded by Polovich was passed unanimously to donate \$100.00 towards the two \$500.00 student scholarships given by the Forest County Association of Township Officers.

**BILLS TO PAY.**

A motion made by Shaffer and seconded by Polovich was passed unanimously to pay the bills.

**MAIL, E-MAIL AND TELEPHONE CORRESPONDENCE.**

Villarreal said the township received a letter and DEP application from Steven Kashmer for a proposal to install a small flow treatment facility in Balltown on Route 666. She said she received a telephone call from the Shick's in Brookston about a tree that got caught on/near the timber bridge. Summers said a Byromtown area property owner came to the garage and complained truckers were ruining a Ox Yoke Road and Summers told him the road was not in Howe Township. Polovich said that two people said to him they had traveled the township roads and they thought they were in great condition.

**ADJOURNMENT.**

A motion made by Shaffer and seconded by Polovich was passed unanimously to adjourn the meeting at 5:50 PM.

Respectfully submitted,

Marjorie E. Villarreal  
Secretary/Treasurer/Code Enforcement Officer

APPROVED