

HOWE TOWNSHIP
Forest County
Organization Meeting Agenda
January 3, 2012
3:00 PM

“Notice: Once the business of the Board of Supervisors is started there will be no public comment.”

Call to Order.

Pledge of Allegiance.

Public Comment.

1. Appoint Temporary Secretary.
2. Appoint Temporary Chairman.
3. Appoint Chairman.
4. Appoint Vice Chairman.
5. Appoint Secretary/Treasurer/Code Enforcement Officer with wages hourly of \$13.68 and 120 hours of vacation.
6. Appoint Roadmaster.
7. Appoint Roadworker with wages hourly of \$14.83 and 120 hours of vacation.
8. Motion that the Secretary and Roadworker get paid vacations and sick time per Resolutions 04-2 and 04-5 and holidays paid per motions of the Board of Supervisors on 12/17/04 and 3/9/05.
9. Appoint Part-time Roadworker.
10. Appoint May & Company to be the CPA to audit the financial reports ending December 31, 2011.
11. Appoint Solicitors and approve paying Andrea Stapleford and Christopher Byham \$95.00 per hour and their federal mileage rate per mile by signing their Municipal Engagement letter.
12. Appoint township Engineer.
13. Appoint Todd Fantasky as Sewage Enforcement Officer and as his alternate Jed Birt, with his SEO 2012 Fee Schedule Without Reimbursement.
14. Appoint a Vacancy Board Chairman.
15. Approve NWS, PLGIT and INVEST as the Depositories for Township Funds, Treasurers bond at \$360,000.00 and Real Estate Taxes at 5 mills.
16. Public Comment.

Adjournment of Organization Meeting.

Regular Meeting Agenda
January 3, 2012
Following the Organization Meeting

Public Comment.

1. December 14, 2011 Regular Meeting Minutes.
2. Financial data is not available on the internet for the December 2011 Treasurer's Report.
3. Roadmaster Report.
4. Code Enforcement Report.
5. Old Business.
 - a. Motion for Bob Summers to attend IDC meetings and be reimbursed his wages for the time spent away from township roadmaster duties.
 - b. Motion for the township to use Kaiser Images computer services ten times and for the township web page.
6. New Business.
 - a. Copier Quotes.
 - b. Payment of Solicitor's December bill.
7. Bills to Pay.
8. Mail and Telephone Correspondence.
9. Public Comment.

Adjournment.

“Notice: The meeting of the Howe Township Board of Supervisors may be electronically recorded and, if they are, they will be maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board. They are not permanently saved after approval of the minutes.”