

HOWE TOWNSHIP
Forest County
Organization Meeting Agenda
January 4, 2010
7:00 PM

“Notice: Once the business of the Board of Supervisors is started there will be no public comment.”

Call to Order.

Pledge of Allegiance.

Public Comment.

1. Appoint Temporary Secretary.
2. Appoint Temporary Chairman.
3. Appoint Chairman.
4. Appoint Vice Chairman.
5. Appoint Secretary/Treasurer/Code Enforcement Officer with wages hourly of \$13.28 and 120 hours of vacation.
6. Appoint Roadmaster.
7. Appoint Roadworker with wages hourly of \$14.39 and 120 hours of vacation.
8. Motion that the Secretary and Roadworker get paid vacations and sick time per Resolutions 04-2 and 04-5 and holidays paid per motions of the Board of Supervisors on 12/17/04 and 3/9/05.
9. Appoint Part-time Roadworker.
10. Appoint Assistant Secretary.
11. Approve by signing the acceptance letter that May & Company will be the CPA to audit the financial reports ending December 31, 2009, not exceeding the cost of \$2250.00 without approval.
 - a. Adopt Certified Public Accountant Resolution 10-1.
12. Appoint Solicitors and approve paying Andrea Stapleford and Christopher Byham \$95.00 per hour and their federal mileage rate per mile by signing their Municipal Engagement letter.
13. Appoint Engineer.
14. Appoint Todd Fantasky as Sewage Enforcement Officer and his alternate Jed Birt.
 - a. Approve SEO 2010 Fee Schedule A or B.
15. Appoint a Vacancy Board Chairman.
16. Approve NWS, PLGIT and INVEST as the Depositories for Township Funds, Treasurers bond at \$550,000.00 and Real Estate Taxes at 5 mills.
17. Public Comment.

Adjournment of Organization Meeting.

Regular Meeting Agenda
January 4, 2010
Following the Organization Meeting

Public Comment.

1. December 9, 2009 Regular Meeting Minutes.
2. December 2009 Treasurer's Report.
3. Roadmaster Report.
4. Code Enforcement Report.
5. Old Business.
 - a. Motion to mail fuel meter to Jemko, Erie, PA for evaluation of repair or replacement of the \$183.00 part.
 - b. Motion for Bob Summers to attend IDC meetings and be reimbursed his wages for the time spent away from township roadmaster duties.
 - c. Motion for the township to use Kaiser Images computer services ten times.
6. New Business.
 - a. Discussion of the letter received from the county Commissioners regarding the purchase of private property by the US Forest Service.
7. Bills to Pay.
8. Mail and Telephone Correspondence.
9. Public Comment.

Adjournment.

“Notice: The meeting of the Howe Township Board of Supervisors may be electronically recorded and, if they are, they will be maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board. They are not permanently saved after approval of the minutes.”